



Submit your completed application to education@wisconsin.aiga.org no later than 6 weeks prior to your event. Copy your advisor to the email. Include "Student Group Grant Application" in the subject line of the email.

**CONTACT
INFORMATION**

Student Representative Information

Student name:

Institution:

Chapter address:

Student phone:

Student email:

Advisor Information

Advisor name:

Advisor phone:

Advisor email:

**EVENT NAME
& INFORMATION**

Name of the event:

Date and time of event:

Location of event:



EVENT NAME & INFORMATION | QUESTIONS

**BRIEF DESCRIPTION
OF THE PROPOSED
EVENT**

**WHO WILL BE
HOSTING THE
PROPOSED
EVENT?**

TARGET AUDIENCE



EVENT NAME & INFORMATION CONTINUED

**WHAT IS ITS
RELEVANCE
TO DESIGN AND/OR
DESIGN EDUCATION?**

**WHAT IS THE
PURPOSE OF
THE EVENT?**

**HOW WILL IT
BENEFIT YOUR
ENTIRE STUDENT
GROUP?
IF APPLICABLE,
HOW WILL IT
BENEFIT DESIGN
STUDENTS ON A
LOCAL OR STATE
LEVEL?**



BUDGET

PROPOSED BUDGET

Eligible expenses for a grant include costs associated with: renting a facility, hosting a speaker (*including their food, transportation reimbursement, etc.*) and rental of equipment.

Applicants must provide a line item breakdown that lists how the requested funds would be used and a brief justification of those needs.

Total amount of funding you are requesting: **\$**

Itemized Cost: \$

Reason:

Itemized Cost: \$

Reason:

Itemized Cost: \$

Reason:

Continue here if you have more items:



OTHER SUPPORT OR FUNDING

**OTHER SUPPORT
OR FUNDING**

List any other grants or support associated with the proposed event that have been received, are expected to be received or are pending approval. Please include corresponding dates for each item.

**REGULATORY
ISSUES**

List any regulatory issues that may be required to undertake the proposed event (such as needing a security guard, permit, etc.) and how those concerns would be addressed.

AGREEMENT

By typing your names below, you are acknowledging that all items in this application are correct and truthfully represent your event/project.

Student Representative

Date

Student Group Advisor

Date